

2017 SECONDARY SUMMER SCHOOL BULLETIN

Registration Information

Register for classes at:

<http://forms.fairfieldschools.org/summerSchool/>

Payments and signed behavior expectations form should be handed in to the main office of the school the student attends.

Out of District students should provide payment and signed behavior expectations form to Fairfield's Central Office.

REGISTRATION IS NOT COMPLETE UNTIL PAYMENT IS RECEIVED.

2017 Summer School Location

**Roger Ludlowe Middle School
689 Unquowa Rd.**

Summer School Sessions

Session I: July 10 – July 21

Session II: July 24 – August 4

Summer School Schedule

Period 1: 8:00 am – 10:00 am

Period 2: 10:00 am – Noon



Welcome to the 2017 Secondary Summer School program.

The teaching and administrative staff of the Fairfield summer program look forward to working with you over the 4-week summer session.

The following bulletin is designed to familiarize you with the programs, policies, and expectations for the program. There are also charts and a student scheduling worksheet designed to ensure all students register for the correct courses and complete the registration process easily and efficiently.

All questions regarding the program should be directed to:

**Nicole Rizzo, Secondary Summer School Principal
Fairfield Public School**

501 Kings Hwy E, Fairfield, CT 06825

Phone: 203-255-8378 (July 10 – August 4) **203-255-7236**

email: nrizzo@fairfieldschools.org

Program Overview

The Fairfield Secondary Summer School is a self-funded, credit-granting program that serves students enrolled in the Fairfield public high schools, and private and public high schools in the surrounding communities.

The main purpose of the program is to provide an opportunity for high school students to have credit restored in order to keep on pace for graduation.

One course, Computer Applications, is the only summer school offering that allows students to fulfill a high school requirement in advance. Upon completion, students taking the summer computer course receive a proficiency check-off on their high school transcript. For detailed descriptions of each of the courses offered, please refer to the most recent *Program of Studies* issued by the Fairfield Public Schools found here:

<http://schcdn.fairfieldschools.org/schools/flhs/content/uploads/2017/01/2017-2018-FLHS-Program-of-Studies.pdf>

The courses offered are not meant to serve as a replacement for the traditional high school year offerings. The courses are viewed as an extension of the school year where key course concepts are reviewed, taught, and tested.

Course Offerings

The menu of summer school courses includes all levels of English, Social Studies, and Math. In Science, Earth Science and Biology are offered. Students also can make up Health classes and units of P.E. (1 unit = 12 hours of P.E.).

Computer Applications is open to all high school and graduating middle school students. If a student failed the computer class during the regular school year, he or she will receive 1 credit upon successful completion of 40 hours of class work. If a student is taking the computer course for the first time, then no credit is awarded. The student, however, does receive a proficiency check-off, which is required for graduation.

Master Schedule

The school has two instructional blocks that run approximately 2 hours each. The four weeks are divided into two sessions.

Session 1 Dates: July 10 – July 21

Session 2 Dates: July 24 – August 4

The following blank worksheet and master schedule chart are designed to assist you in your planning. **This should be done in collaboration with your school counselor.**

Special Note: *PE and Computer Applications:*

The PE and Computer Applications courses require that students complete a certain number of hours in order to receive either credit or a proficiency check-off.

Worksheet – Student Schedule		
Session	Period 1 Course (8:00 am to 10:00 am)	Period 2 Course (10:00 am to noon)
<i>Session 1</i> Week 1: <u>July 10 to July 14</u>		
<i>Session 1</i> Week 2: <u>July 17 to July 21</u>		
<i>Session 2</i> Week 3: <u>July 24 to July 28</u>		
<i>Session 2</i> Week 4: <u>July 31 to August 4</u>		

SUMMER SCHOOL MASTER SCHEDULE & TUITION

Session 2017	Period 1 (8:00 am – 10:00 am)	Period 2 (10:00 am – noon)	Tuition <i>Resident</i>	Tuition <i>Non-resident</i>	Tuition Due
July 10 – August 4	English 12 (2 credits)	English 22 (2 credits)	\$400.00 (each course)	\$500.00 (each course)	
July 10 – August 4	English 32 (2 credits)	English 42 (2 credits)	\$400.00 (each course)	\$500.00 (each course)	
July 10 – August 4		Global Studies 10 (2 credits)	\$400.00 (each course)	\$500.00 (each course)	
July 10 – August 4	SS 22 – Modern World (2 credits)	U.S. History 32 (2 credits)	\$400.00 (each course)	\$500.00 (each course)	
July 10 – August 4	Geometry 22 (2 credits)	Algebra 12 (2 credits)	\$400.00 (each course)	\$500.00 (each course)	
July 10 – August 4	Earth Science (2 credits)	Biology (2 credits)	\$400.00 (each course)	\$500.00 (each course)	
July 10-July 21	Health Grades 9 &10	Health Grades 11&12	\$500.00	\$600.00	
July 10 – August 4	Algebra 12 (Enrichment) Please see letter at end of packet		\$900.00	\$1,000.00	
July 10 –August 4 Period 1 or 2	Computer Applications	Computer Applications	\$400.00 (each course)	\$500.00 (each course)	
July 10-July 21 or July 24 – August 4	Computer Applications		\$400.00 (each course)	\$500.00 (each course)	
July 10 – August 4	PE (1-3 units) 1 unit = 12 hours)	PE (1-3 units) 1 unit = 12 hours	\$260.00 per unit	\$360.00 per unit	
Notes: <ul style="list-style-type: none"> • Computer classes are offered 4 hours for 2 weeks or 2 hours for 4 weeks 			TOTAL TUITION:		

SCHEDULED TIMES MAY BE CHANGED DUE TO SIZE OF CLASS ENROLLMENT



Registration

Pre- Register for classes at:

<http://forms.fairfieldschools.org/summerSchool/>

Payments (only in the form of check or money order- NO CASH) , pre-registration form and signed behavior expectations and attendance policy forms should be handed in to the main office of the school the student currently attends.

Out of District students should provide payment and signed behavior expectations form to Fairfield's Central Office. Additional enrollment information will be collected at that time.

REGISTRATION IS NOT COMPLETE UNTIL PAYMENT IS RECEIVED.

A student may register for summer school after he or she has:

- ✓ Conferred with his or her guidance counselor
- ✓ Completed & signed Attendance and behavioral expectations Contract
- ✓ Made check payable to the Fairfield Public Schools for the total amount of the course(s). Please attach to the receipt produced by the pre- registration system, which was also emailed to you.

Course Closings

Every effort will be made to run all courses posted in this bulletin. The staffing for summer school and running of courses, however, is dependent on the number of students who ultimately enroll. As mentioned, summer school is a self-funded program that is operated with the tuition of those who enroll. Therefore, the District reserves the right to adjust the master schedule or cancel a course due to insufficient enrollment.

If a course is cancelled, students will receive a full refund.



Tuition



Please refer to the tuition chart on page 4. Please note that there is a resident and non-resident rate charged for each course. Payment for courses is expected at the time of registration and must be in the form of a check or money order. Please have your student bring the pre-registration form and the check to the main office of their current school.

If a student withdraws from a course within the first four days of summer school, he or she will receive a refund of tuition minus a \$50 processing fee. No refunds will be given after the student's course has met for 4 days.

Financial Assistance

Financial assistance is available for students if they qualify for the free or reduced lunch program. Families may request an application for the free or reduced lunch program by calling Donna Hagan at Central Office (203-255-8378). The Central Office administration will make the final determination of eligibility.

Regardless of eligibility, all fees for courses must be paid in full at time of registration or the student will not be eligible for this program.



Books and Supplies

Depending on the course, a student may be issued a text. Students are asked to keep track of the text and turn it in the day **BEFORE** the summer session ends. All texts or money for a replacement must be turned in before the issuance of a grade and credit.

Students are expected to have basic supplies for the course on the first day of class, which usually include notebook, paper, and pen. For PE, please wear appropriate athletic clothing and footwear.

Grades and Reporting of Credit

Students will receive a progress report at the 2 week mid-point and a final grade report on the last day of school through the Infinite Campus portal.

For out of district and private schools, a letter will be mailed confirming attendance and a final grade.

Attendance Policy

Due to the short-term nature of the summer school session, the attendance policy requires that students attend classes **every day and on time**. The attendance policy, therefore, is as follows:

- In the event of any absence, a student will be removed from the course and forfeit his or her tuition.
- If a student is tardy to class three times, he or she will be removed from the course and forfeit his or her tuition.

All students are expected to be on time to class on the days they are scheduled to attend.

There are no food or beverages for sale. Students are encouraged to bring a snack and a drink.

Secondary Summer School Student Behavior Expectations

- Mutual courtesy between teachers and students will be expected at all times.
- Cell phones and other electronic devices are **not allowed** in the classroom and will be confiscated by the classroom teacher. The incident will be reported to the principal.
- Students taking both session 1 and session 2 classes are not allowed to leave the school building between sessions.

Summer School behavior expectations are listed below. Breaking these rules will result in disciplinary action including expulsion from summer school.

- Attendance on time every day (No absences allowed)
- On time to class (3) tardies will result in disciplinary action)
- No vandalism
- No theft
- No cheating
- No possession of weapons or facsimiles thereof
- No possession, use, sale, or distribution of alcohol, drugs or drug paraphernalia

- No physical fighting or assault
- No abusive language
- No insubordination
- No possession, use, sale, or distribution of fireworks
- No threatening, intimidating, harassing, bullying, or other behaviors deemed disruptive to the school environment.
- No gambling (legal or illegal) including playing cards and sports betting

Tuition Terms, Health Information, Attendance Contract

Please check-off and sign below:

	I understand that the Fairfield Secondary Summer School does not have a nurse on premises or have medical facilities. In the event of a medical emergency, 911 will be called.
	I understand that if my child withdraws from a course within the first 4 days of summer school, he or she will receive a refund of tuition, minus a \$50 processing fee. I also understand that there will be no refunds given after the student's course has met for 4 days.
	I understand the Summer School attendance policy: 1 absence for any reason or 3 tardies will result in removal from summer school and loss of tuition.
	I understand the behavioral expectations and consequences.

Signature of Student _____

Date _____

Signature of Parent _____

Date _____



Algebra-12 Summer School 2017

The district is offering an Algebra-12 summer course for students currently enrolled in Pre-Algebra who have not previously taken the Algebra course. Successful completion of this course will allow a student to enroll in Geometry in the 2017-18 school year. The summer course will be a hybrid course which provides face to face instruction in the morning, with additional assigned work using online learning software that is completed at home. The class will be scheduled from July 10 through August 4 and will follow the Algebra-12 content as outlined in the Fairfield Public School curriculum (see <http://fairfieldschools.org/curriculum-instruction/subjects/math/>).

Procedure and Requirements:

- 1) The parent/student contacts the school counselor and teacher to inform him/her of the student's intent and obtain the Course Information and Approval Form.
 - a. The student in Pre-Algebra who illustrates the ability to persevere through problems, handle a quicker pace of instruction, and demonstrates strong study habits throughout the school year will be considered.
 - b. The parent should contact the math teacher to determine if the student meets the criteria described.
- 2) After a conversation with the teacher, the parent registers their child for summer school. The fee for this course is \$900.00. (See page 6 in the Summer School bulletin for financial aid information)
- 3) The student will complete the Algebra-12 summer course, meet all summer school attendance requirements, and complete all daily assignments and assessments (quizzes, tests, and final exam). (See page 7 in the Summer School bulletin for the Attendance Policy)
Note: Grade 7 students will also need to complete a unit in Real Numbers, which is available online.
- 4) To be placed into the Geometry-21 course, the students must earn a grade of at least a B+. The school will inform the parent and student of the placement decision.
- 5) Completion of the work over the summer does not guarantee that the student will be enrolled in the Geometry-21 course. The student needs to demonstrate mastery of the necessary pre-requisite topics for a rigorous Algebra-12 course. If the student does not attain the minimum grade required, then the student will be placed into the Geometry-22 or Algebra-12 course based upon the performance.
- 6) Other opportunities do exist for the student to accelerate in mathematics, which include: a) taking Geometry and Algebra-2 concurrently in high school, or b) taking a high school course at another institution over the summer.

The signature below indicates that the parent and student have read the Summer School Bulletin and agree to the procedure listed above.

Parent Signature: _____

Date: _____

Student Signature: _____

Date: _____

Student Name (Please Print): _____



**FAIRFIELD
PUBLIC SCHOOLS**

**Algebra-12 Summer Course for Incoming Freshman
Course Information and Approval Form**

This form needs to be completed and presented during the summer school registration to enter into the Algebra-12 summer course for incoming freshman.

Student Name (Please Print): _____

Pre-Algebra Teacher: _____

FPS School: _____

Pre-Algebra Grade to Date: _____

Pre-Algebra Teacher Recommendation:

Recommended

Not Recommended

Teacher Signature: _____

If not recommended, why? _____

***A completed copy of this form will be retained at the school.*