

2018 SECONDARY SUMMER SCHOOL BULLETIN

Registration Information

Register for classes at:

<http://forms.fairfieldschools.org/summerSchool/>

Payments and signed behavior expectations form should be handed in to the main office of the school the student attends.

Out of District students should provide payment and signed behavior expectations form to Fairfield's Central Office.

REGISTRATION IS NOT COMPLETE UNTIL PAYMENT IS RECEIVED.

2018 Summer School Location

Fairfield Warde High School

755 Melville Avenue

Summer School Sessions

Session I: July 2 – July 13

Session II: July 16 – July 27

Summer School Schedule

Period 1: 8:00 am – 10:00 am

Period 2: 10:00 am – Noon



Welcome to the 2018 Secondary Summer School program.

The teaching and administrative staff of the Fairfield summer program look forward to working with you over the 4-week summer session.

The following bulletin is designed to familiarize you with the programs, policies, and expectations for the program. There are also charts and a student scheduling worksheet designed to ensure all students register for the correct courses and complete the registration process easily and efficiently.

All questions regarding the program should be directed to:

Michael DiStefano, Secondary Summer School Principal

Fairfield Public School

501 Kings Hwy East, Fairfield, CT 06825

Phone: (203) 255-8378 (July 2 – July 27) (203) 255-7236

email: mdistefano@fairfieldschools.org

Program Overview

The Fairfield Secondary Summer School is a self-funded, credit-granting program that serves students enrolled in the Fairfield public high schools, and private and public high schools in the surrounding communities.

The main purpose of the program is to provide an opportunity for high school students to have credit restored in order to keep on pace for graduation.

One course, Computer Information Systems, is the only summer school offering that allows students to fulfill a high school requirement in advance. Upon completion, students taking the summer computer course receive a proficiency check-off on their high school transcript. For detailed descriptions of each of the courses offered, please refer to the most recent *Program of Studies* issued by the Fairfield Public Schools found here:

<http://schcdn.fairfieldschools.org/schools/flhs/content/uploads/2017/01/2017-2018-FLHS-Program-of-Studies.pdf>

The courses offered are not meant to serve as a replacement for the traditional high school year offerings. The courses are viewed as an extension of the school year where key course concepts are reviewed, taught, and tested.

Course Offerings

The menu of summer school courses includes all levels of English, Social Studies, and Math. In Science, Earth Science and Biology are offered. Students also can make up Health classes and units of P.E. (1 unit = 12 hours of P.E.).

Computer Information Systems is open to all high school and graduating middle school students. If a student failed the computer class during the regular school year, he or she will receive 1 credit upon successful completion of 40 hours of class work. If a student is taking the computer course for the first time, then no credit is awarded. The student, however, does receive a proficiency check-off, which is required for graduation.

Master Schedule

The school has two instructional blocks that run approximately 2 hours each. The four weeks are divided into two sessions.

Session 1 Dates: July 2 – July 13

Session 2 Dates: July 16 – July 27

The following blank worksheet and master schedule chart are designed to assist you in your planning. **This should be done in collaboration with your school counselor.**

Special Note: *PE and Computer Information Systems:*

The PE and Computer Information Systems courses require that students complete a certain number of hours in order to receive either credit or a proficiency check-off.

Worksheet – Student Schedule		
Session	Period 1 Course (8:00 am to 10:00 am)	Period 2 Course (10:00 am to noon)
<i>Session 1</i> Week 1: <u>July 2 to July 13</u>		
<i>Session 1</i> Week 2: <u>July 2 to July 13</u>		
<i>Session 2</i> Week 3: <u>July 16 to July 27</u>		
<i>Session 2</i> Week 4: <u>July 16 to August 27</u>		

SUMMER SCHOOL MASTER SCHEDULE & TUITION

Session 2018	Period 1 (8:00 am – 10:00 am)	Period 2 (10:00 am – noon)	Tuition <i>Resident</i>	Tuition <i>Non-resident</i>	Tuition Due
July 2 – July 27	English 12 (2 credits)	English 22 (2 credits)	\$400.00 (each course)	\$500.00 (each course)	
July 2 – July 27	English 32 (2 credits)	English 42 (2 credits)	\$400.00 (each course)	\$500.00 (each course)	
July 2 – July 13	Civics International Relations (1 Credit)		\$400.00 (each course)	\$500.00 (each course)	
July 2 – July 27		Global Studies 10 (2 credits)	\$400.00 (each course)	\$500.00 (each course)	
July 2 – July 27	Modern Global Studies 22 (2 credits)	U.S. History 32 (2 credits)	\$400.00 (each course)	\$500.00 (each course)	
July 2 – July 27	Geometry 22 (2 credits)	Algebra 12 (2 credits)	\$400.00 (each course)	\$500.00 (each course)	
July 2 – July 27	Algebra 32 (2 credits)		\$400.00 (each course)	\$500.00 (each course)	
July 2 – July 27	Environmental Earth Science (2 credits)	Biology 22 (2 credits)	\$400.00 (each course)	\$500.00 (each course)	
July 2 - July 13	Health Grade 9 Grade 10	Health Grade 11 Grade 12	\$200.00	\$250.00	
July 2 – July 27 Period 1 or 2	Computer Information Systems	Computer Information Systems	\$400.00 (each course)	\$500.00 (each course)	
July 2 - July 13 or July 16 – July 27	Computer Information Systems		\$400.00 (each course)	\$500.00 (each course)	
July 2 – July 27	Physical Education (1 Semester = 20 hours)	Physical Education (1 Semester = 20 hours)	\$260.00 per unit	\$360.00 per unit	
Notes:			TOTAL TUITION:		
<ul style="list-style-type: none"> • Computer classes are offered 4 hours for 2 weeks or 2 hours for 4 weeks 					

SCHEDULED TIMES MAY BE CHANGED DUE TO SIZE OF CLASS ENROLLMENT



Registration

Pre- Register for classes at:

<http://forms.fairfieldschools.org/summerSchool/>

Payments (only in the form of check or money order- NO CASH) , pre-registration form and signed behavior expectations and attendance policy forms should be handed in to the main office of the school the student currently attends.

Out of District students should provide payment and signed behavior expectations form to Fairfield's Central Office. Additional enrollment information will be collected at that time.

REGISTRATION IS NOT COMPLETE UNTIL PAYMENT IS RECEIVED.

A student may register for summer school after he or she has:

- ✓ Conferred with his or her school counselor
- ✓ Completed & signed attendance and behavioral expectations contract
- ✓ Made check payable to the Fairfield Public Schools for the total amount of the course(s). Please attach to the receipt produced by the pre- registration system, which was also emailed to you.

Course Closings

Every effort will be made to run all courses posted in this bulletin. The staffing for summer school and running of courses, however, is dependent on the number of students who ultimately enroll. As mentioned, summer school is a self-funded program that is operated with the tuition of those who enroll. Therefore, the District reserves the right to adjust the master schedule or cancel a course due to insufficient enrollment.

If a course is cancelled, students will receive a full refund.



Tuition



Please refer to the tuition chart on page 4. Please note that there is a resident and non-resident rate charged for each course. Payment for courses is expected at the time of registration and must be in the form of a check or money order. Please have your student bring the pre-registration form and the check to the main office of their current school.

If a student withdraws from a course within the first four days of summer school, he or she will receive a refund of tuition minus a \$50 processing fee. No refunds will be given after the student's course has met for 4 days.

Financial Assistance

Financial assistance is available for students if they qualify for the free or reduced lunch program. Families may request an application for the free or reduced lunch program by calling Donna Hagan at Central Office (203-255-8378). The Central Office administration will make the final determination of eligibility.

Regardless of eligibility, all fees for courses must be paid in full at time of registration or the student will not be eligible for this program.



Books and Supplies

Depending on the course, a student may be issued a text. Students are asked to keep track of the text and turn it in the day **BEFORE** the summer session ends. All texts or money for a replacement must be turned in before the issuance of a grade and credit.

Students are expected to have basic supplies for the course on the first day of class, which usually include notebook, paper, and pen. For PE, please wear appropriate athletic clothing and footwear.

Grades and Reporting of Credit

Students will receive a progress report at the 2 week mid-point and a final grade report on the last day of school through the Infinite Campus portal. For out of district and private schools, a letter will be mailed confirming attendance and a final grade.

Attendance Policy

Due to the short-term nature of the summer school session, the attendance policy requires that students attend classes **every day and on time**. The attendance policy, therefore, is as follows:

- In the event of any absence, a student will be removed from the course and forfeit his or her tuition.
- If a student is tardy to class three times, he or she will be removed from the course and forfeit his or her tuition.

All students are expected to be on time to class on the days they are scheduled to attend.

There are no food or beverages for sale. Students are encouraged to bring a snack and a drink.

Secondary Summer School Student Behavior Expectations

- Mutual courtesy between teachers and students will be expected at all times.
- Cell phones and other electronic devices are **not allowed** in the classroom and will be confiscated by the classroom teacher. The incident will be reported to the principal.
- Students taking both session 1 and session 2 classes are not allowed to leave the school building between sessions.

Summer School behavior expectations are listed below. Breaking these rules will result in disciplinary action including expulsion from summer school.

- Attendance on time every day (No absences allowed)
- On time to class (3 tardies will result in disciplinary action)
- No vandalism
- No theft
- No cheating
- No possession of weapons or facsimiles thereof
- No possession, use, sale, or distribution of alcohol, drugs or drug paraphernalia
- No physical fighting or assault
- No abusive language
- No insubordination
- No possession, use, sale, or distribution of fireworks

- No threatening, intimidating, harassing, bullying, or other behaviors deemed disruptive to the school environment.
- No gambling (legal or illegal) including playing cards and sports betting

Tuition Terms, Health Information, Attendance Contract

Please check-off and sign below:

		I understand that the Fairfield Secondary Summer School does not have a nurse on premises or have medical facilities. In the event of a medical emergency, 911 will be called.
		I understand that if my child withdraws from a course within the first 4 days of summer school, he or she will receive a refund of tuition, minus a \$50 processing fee. I also understand that there will be no refunds given after the student's course has met for 4 days.
		I understand the Summer School attendance policy: 1 absence for any reason or 3 tardies will result in removal from summer school and loss of tuition.
		I understand the behavioral expectations and consequences.

Signature of Student _____

Date _____

Signature of Parent _____

Date _____